

# *Forest Charter School*

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## **Monthly Charter Council Meeting Minutes—October 20, 2015**

**5:30 p.m. Regular Session**  
**470 Searls Avenue**  
**Nevada City, CA 95959**

### **Council Members:**

Dan Thiem, Chair  
Katia Hull, Parent Representative  
Kaleen Ojeda-Chatigny, Parent Representative  
Jean Watson, Parent Representative  
Ruthanne Buckley, Community Rep., Vice Chair  
Davia Pratschner, Student Representative  
Dave Stanger, ST Representative  
Alex Torres, ST Representative  
Nancy Nobles, Secretary

### **Minutes**

**Present:** Dan Thiem, Dave Stanger, Alex Torres, Jean Watson, Davia Pratschner, Katia Hull, Kaleen Ojeda-Chatigny, Peter Sagebiel, Paul Simoes, BJ Hatcher, Janice Eggers and Nancy Nobles

**Absent:** Ruthanne Buckley

- 1. Call to Order: 5:35**
- 2. Pledge of Allegiance**
- 3. Information/Action: Closed Session**

No action taken.

#### **4. Action: Approval of Minutes of September 15, 2015**

Jean Watson made the motion to accept the Minutes. Kaleen Ojeda-Chatigny seconded.

**Ayes:** Dan Thiem, Jean Watson, Davia Pratschner, Katia Hull, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

**Nays:** None

**Abstain:** None

#### **5. Action: Adoption of the Agenda**

Jean Watson made the motion to approve the agenda. Dave Stanger seconded.

**Ayes:** Dan Thiem, Jean Watson, Davia Pratschner, Katia Hull, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

**Nays:** None

**Abstain:** None

**6. Discussion: Other**

Nothing to report.

**7. Information: 2014/15 Action Items—Nancy Nobles**

Nancy will e-mail the summary of Action Items for the Council's review.

**8. Information/Action: Honoring Process for Retiring Staff—Alex Torres, Peter Sagebiel**

Peter presented to the Council the draft letter to be used for honoring FCS retirees.

Dave Stanger made a motion to approve the letter. Alex Torres seconded.

**Ayes:** Dan Thiem, Jean Watson, Davia Pratschner, Katia Hull, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

**Nays:** None

**Abstain:** None

**9. Information: Student Achievement—BJ Hatcher**

BJ reported on the current status of the CAHSEE exams. SB 172 passed in the Senate and the Assembly and has been signed by the Governor. The bill cancels testing for the next three years, allows students who completed graduation requirements other than CAHSEE to receive a high school diploma and is retroactive to the 2002-03 school year.

BJ reported that the CAASPP scores had been released but that he had not yet received the breakdown (demographics, etc.) from the state. He expects to have that for the next Council meeting.

**10. Information: Budget Training—Peter Sagebiel**

Peter presented for the Council a brief training on the FCS budget components. The presentation explained both revenue (LCFF Funding, Prop 30 and the annual budget vs. cash flow); expenditures (salaries, benefits and supplies/services) and ending balance (petty cash, Prop 39, building project reserve and unappropriated fund balance.)

**11. Information: LCAP Update (Local Control Funding Formula)—Peter Sagebiel, Debbie Carter**

Peter updated the Council on the LCAP which focuses on various data such as: drop out numbers, graduation rates and attendance. Peter added that developing the K-8 Benchmarks have been a main focus up and that they are going well. High school benchmarks that will identify students who need help will be developed this year.

## **12. Information/Action: Single Plan for Student Achievement—BJ Hatcher**

BJ presented the Single Plan and explained it contains basic information on students and is done once a year. He explained that the document is required because FCS receives federal funding. BJ reminded the Council that the Single Plan is basically a review of our Action Plan and that it serves as a reminder to administrators on the goals, focus and where FCS is headed. He added that student testing is a smaller part of the report due to the recent changes.

Dave Stanger made the motion to approve the Single Plan for Student Achievement. Kaleen Ojeda-Chatigny seconded.

**Ayes:** Dan Thiem, Jean Watson, Davia Pratschner, Katia Hull, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

**Nays:** None

**Abstain:** None

## **13. Discussion: Home School Budget—Peter Sagebiel**

Peter presented demographic information about the home school budget including comparisons and a synopsis of present FCS student budgets for the Council's review. FCS is considering a raise to \$2000 per student in an effort to compete with other home school programs. This raise could impact 6<sup>th</sup>-9<sup>th</sup> or just the high school students. Peter added that any changes to the home school budget would likely be put in place for the 2016/17 school year.

## **14. Information: SB277 Vaccination Bill—Peter Sagebiel**

Peter updated the Council on the recent SB277 bill requiring childhood vaccinations. He will continue to update the Council as there are still ongoing discussions being held at the state level to clarify aspects of the law concerning I.S. schools. Peter added that this law will impact existing students at two 'checkpoints': kindergarten and 7<sup>th</sup> grade and that, once in place, personal belief waivers will transfer between schools. However, students can only get PBEs before January 1<sup>st</sup>, 2016.

## **15. Information/Action: A & B may be considered for Consent Agenda –Debbie Carter**

Dave Stanger made a motion to approve the consent agenda. Katia Hull seconded.

**Ayes:** Dan Thiem, Jean Watson, Davia Pratschner, Katia Hull, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

**Nays:** None

**Abstain:** None

## **16. Information: Director's Update –Peter Sagebiel**

- **2015/16 Enrollment:** 705; new enrolls continue to come in.
- **Safety Training/Drills:** Earthquake and fire drills were held at all of the learning centers; the lock down drills will be held soon; all drills have gone very smoothly.
- **County Health Advisory Committee:** Peter has joined this committee which is in place to promote nutrition and healthy lifestyles for students.

- **A-G Approvals:** Four new classes have recently been approved: Science, two English courses and U.S. History; thank you to Paul Simoes, Dawn Anthney and the department heads for moving this along.
- **Other:** The Giving Campaign letter is going out this week.

#### **17. Discussion: Future Agenda Items**

- Foundation Report (as needed)
- Energy Plan Update (as needed)
- One-Time Funds (as needed)
- Action Plan Update (as needed)
- Staff Job Description
- Update Sierra College Policy
- CAASP—BJ (follow-up)
- Home School Budget (Debbie, Peter)

#### **18. Information: Reminder of Future Meetings**

**2015:** 11/10\*\*; 12/15

**2016:** 1/19; 2/23\*\*; 3/15; 4/19; 5/24\*\*; 6/7

**\*\*Budget Meetings**

#### **19. Action: Adjourn at 6:45 p.m.**

Alex Torres made the motion to adjourn. Dave Stanger seconded.

**Ayes:** Dan Thiem, Jean Watson, Davia Pratschner, Katia Hull, Kaleen Ojeda-Chatigny, Alex Torres and Dave Stanger.

**Nays:** None

**Abstain:** None

***Respectfully submitted:***

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Nancy Nobles, Secretary

\_\_\_\_\_  
Date

***Charter Council Approved:***

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Dan Thiem, Chair

\_\_\_\_\_  
Date

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Ruthanne Buckley, Vice Chair

\_\_\_\_\_  
Date